

DATE: March 2, 2015

MEETING / LOCATION: Triphase Floors, Main St., Utica (Gary Stradley's Business)

ATTENDING: Gary Stradley, Shelli Stough, Jenny Burnett, Lori Stradley

NOT IN ATTENDANCE: Secretary, Megan Holton; 2nd Vice-President, Karston Harris; Member, Randy Schilling; Member, Matt Miller

MEETING CALLED TO ORDER BY / TIME: Gary Stradley called the meeting to order at 7:00 p.m.

A. TREASURERS REPORT

Treasurer, Shelli Stough, reported that the starting balance for 2015 is \$20, 1187.37. She provided general information that included there will be a disbursement made to prepare and process the taxes for the Foundation. She doesn't know what the exact dollar figure will be but will share the information as soon as it is known. Shelli also stated the importance of receiving invoices for any transaction that requires any type of payout from our funds.

Motion to accept made by: Jenny Burnett

Motion seconded by: Gary Stradley

B. NEW BUSINESS

- **By Laws** (to maintain Federal 501c3 status By Laws must be approved by legal consult)

At our February meeting we discussed updating our By Laws to ensure all verbiage was current and legal within the realms of the 501c3 requirements. Lori Stradley and Jenny Burnett had been asked to review the old By Laws and present recommendations at this meeting. Suggestions / recommendations were read and discussed. It was decided that Jenny Burnett would retype the By Laws with the revisions and distribute them via email to all members of the board. The members would be able to read the new revisions and notify the board members of any additional suggestions / recommendations. This would allow opportunity to have the completed By Laws ready to be voted on at the next meeting and then forwarded to a legal consult to maintain 501c3 requirements.

Motion to accept made by: Lori Stradley

Motion seconded by: Shelli Stough

- **Mission Statement**

The current NFCF Mission Statement reads: *By 2016 create a self-sustaining, non-profit foundation to fund and support 3 main areas: extra-curricular activities (clubs, field trips, athletics, the arts), intervention programs for at-risk students, and community wellness initiatives.*

Discussion included revising the Mission Statement to become a more general statement and release the link that we are directly affiliated or part of the North Fork School District.

We discussed a new statement to be as follows:

The Mission of the North Fork Children's Foundation is to enhance quality of life in our community through individual and family service community programs and partnerships with other organizations.

It was decided that Jenny Burnett would retype the Mission Statement with the revisions and distribute them via email to all members of the board. The members would be able to read the new revisions and notify the board members of any additional suggestions / recommendations. This would allow opportunity to have the completed By Laws ready to be voted on at the next meeting.

Motion to accept made by: Shelli Stough

Motion seconded by: Gary Stradley

- ***Officers:***

Positions of Officers and members were based on the old By Laws. It was recommended that since the new By Laws, upon approval, would implement a new schedule and voting procedure, we should have all of the positions remain filled as they currently are for the remainder of 2015 and be voted on in November with new Officers / Members assuming their new position effective January of the following year.

Motion to accept made by: Jenny Burnett

Motion seconded by: Shelli Stough

- ***Budget:***

It was discussed and recommended that the Treasurer prepare a monthly report to show present balance of funds and disbursements so all members have a better understanding of our financial state, as well as present a year-end report. A monthly report can be completed and presented to all even when meetings may not be held on a monthly basis.

Motion to accept made by: Gary Stradley

Motion seconded by: Lori Stradley

- ***Update of Website:***

We need to make sure information is presented to our web designer (James Quinif) in order to allow the public an accurate listing of our members, general information, upcoming events, etc. Lori Stradley said she would see James at a Merchants meeting on Wednesday and would let him know we are anxious to update and what procedure would best meet that need. It was also discussed that providing this information to the web designer would not be limited to one person.

Motion to accept made by: Shelli Stough

Motion seconded by: Jenny Burnett

C. ADDITIONAL MISCELLANEOUS TOPICS OF DISCUSSION

• ***Representation at Future Functions / Meetings:***

Rather than discussion on actual meetings, the discussion was directed to the results from our last meeting about pursuing a more 'kid-friendly' activity to be included in our 'Rhythm & Ribs' fund raiser. Lori Stradley presented information she had received from COSI on Wheels

1st option: \$890 for 5 hrs. and would need volunteers to man each station. Volunteers would be in charge of timed stations.

2nd option: Science spot program
\$155 hr. - minimum of three (3) hrs. - Five (5) kiosks
\$205 hr. - minimum of three (3) hrs. – Ten (10) kiosks
Self-manned
Would need crew to help set up, Fee & wristbands, and tear down

Recommended option 2, better for outside event, with no volunteers needed to man each self-lead station. We would need to have someone at the entrance to sell wristbands (\$5 charge for unlimited access) and to check for wristbands if someone is re-entering. It was also suggested that we get sponsors to cover the cost and Lori Stradley agreed to pursue that.

We also talked about the Kroger Rewards program providing additional funds. It was suggested we pursue additional type programs and it was mentioned that we look into Amazon.com. They offer a similar program so that when an individual logs into Amazon, they can refer to Amazon Smile listing NFCF as their benefactor. Not all, but most purchases would direct funds to us as another source of revenue.

Recommended that we meet again soon in order to finalize voting on By Laws, Mission Statement, etc. so we can begin to move forward. Set our next meeting date on March 23, 2015. Jenny Burnett will check with Pioneer Restaurant to see if we might be allowed to use it as a gathering place.

Motion to accept made by: Jenny Burnett

Motion seconded by: Shelli Stough

D. ADJOURNMENT

MEETING ADJOURNED BY / TIME: Gary Stradley called for adjournment at 8:18 p.m.

Motion to accept made by: Shelli Stough

Motion seconded by: Jenny Burnett

MARK YOUR CALENDAR: NEXT MEETING ON MARCH 23, 2015. YOU WILL BE NOTIFIED ON LOCATION
